



ECONOMIC ORDERING QUANTITY (EOQ) Q & A

REVISED 5-3-2010

1. What if one of the vaccines I have ordered is on back-order?

The Kansas Immunization Program (KIP) will call the provider to see if a substitution is acceptable. If so, a new order will be placed through VACMAN, and will not be held against the clinic in regards to EOQ. If not, the vaccine will remain on back-order until McKesson has supplies available.

2. What if I place a vaccine order outside the appropriate window for my tier?

KIP will contact the provider to find out the specific circumstance for placing the order: Inadequate inventory on hand, not enough storage space to hold appropriate inventory, or forgot when your assigned tier is. KIP will work with each provider to help them order within their assigned EOQ tier timeline.

3. When using the “EOQ VFC Order Quantity Tool”, how do I determine number of children in practice?

Providers report by age cohort, the number of children seen in their practice, on the Annual VFC Provider Enrollment form. Providers who are direct entry users of KsWebIZ can run the “VFC Category Patient Count Report” by age range for specified time frame to find out those patients that are VFC eligible and that have been seen during a specific time frame. The KsWebIZ Dosage Report can be run for a specific date range to help identify the number of administered doses per antigen by funding source. The Dose report will help providers identify vaccine use spikes across the months in the year (e.g. back to school time or flu season) to more accurately predict vaccine needs on month-to-month basis.

4. Should large providers continue to assist smaller providers by lending vaccines doses until the other providers shipment arrives, and vaccines can be repaid?

KIP appreciates how VFC providers assist others in times of need and we do not want to discourage this practice. This initial period is our learning curve to identify where there may be situations that do not fit exactly into the mold

that CDC laid out. This does not mean KIP has lots of room to modify this EOQ process but we are all learning and could expect to see modifications as we move forward. Overtime, all VFC providers will be expected to order within their assigned ordering tier. When you are asked to lend vaccine or you are the requestor, try to ask these type questions: 1) Is the borrowed vaccine going to be repaid? 2) If the provider requesting to borrow has a situation requiring many doses (e.g. 50+): is it possible they need to contact KIP for a special order (e.g. outbreak of pertussis). 3) If the request is small (e.g. 10 or less): Can the doses be loaned without expecting repayment?

5. Can providers continue to submit a separate vaccine order for special projects such as ARRA, as instructed by KIP?

Yes, you may submit separate vaccine order forms as instructed, one for regular VFC vaccines, and one for Special Projects “ARRA”, as long as they are sent together and are processed and transmitted in VACMAN the same day (CDC will see these as one order).

6. Do providers need to keep more than a one month supply of vaccine on hand, keeping in mind extra storage space needed for seasonal and H1N1 flu vaccines?

KIP suggests keeping at least a 2 month supply of vaccine on hand in addition to the doses you typically administer. If a clinic does not have the capacity to hold that amount of vaccine then they should be looking at the possibility of purchasing an additional storage unit. KIP will work with VFC providers who will not be allowed to store 3 months of vaccine due to vaccine storage and handling problems, excessive wasted vaccine, or other corrective actions that could result in compromised vaccines.

7. Will KIP notify providers if their clinic needs to be changed to a different tier due to increase or decrease number of clients?

Yes, we will evaluate the tiers and if we see that a clinic has changed, whether it be increase or decrease, we will notify the clinic. If the clinic realizes that they are seeing significant more or less than in 2009, let our office know so we can make the adjustment.

8. Will the ordering stay the same for “As Is” providers?

Yes. Those providers will continue to order as needed.

9. If an order has already been placed, and a month later the school nurse informs us that we will be holding a school clinic, can we re-order?

CDC has stated there are always special needs that will not be counted as their tiered order, so we will be sensitive to these unexpected needs. We will monitor these special situations for frequency, and if they occur more

than very infrequent basis, additional education and review will be given before orders are filled out of tier.

10. When a vaccine arrives short dated from McKesson, and we can't use it all within the expiration date, and need to transfer...will we have to pay shipping cost?

No, we as a program would be able to assist with that expense since it is of no fault of yours.